



**TOWN OF MILLVILLE**  
 36404 Club House Road, Millville, DE 19967  
 TEL (302) 539-0449 FAX (302) 539-0879  
 www.millville.delaware.gov

## REALTORS LICENSE APPLICATION

**INSTRUCTIONS:**

1. Complete and sign this application and submit along with a check payable to the TOWN OF MILLVILLE for the amount applicable (see #3 below) fee to the address above. **IF NONE OF YOUR INFORMATION HAS CHANGED, YOU ONLY NEED TO FILL OUT THE REALTOR'S NAME, SIGN AND DATE AT THE BOTTOM AND SUBMIT APPLICATION WITH CHECK TO THE TOWN.**
2. Please review Chapter 90-Licenses on our website for complete licensing information.
3. **FEE SCHEDULE:** Annual Realtors License per application \$50.00  
 Late Fee per application if received after June 1st \$25.00
4. Realtors licenses run concurrent with the Town's fiscal year - May 1<sup>st</sup> thru April 30th. Renewal applications are automatically mailed out May 1<sup>st</sup> to the mailing address provided by the applicant and are by due June 1<sup>st</sup>. As per the Town's Clean Hands Policy, applicants with open accounts will not be issued realtors licenses until the account is current. For complete information, visit our website-Chapter 10-Clean Hands Policy.
5. Advertising a property for sale or rent without obtaining the required realtors license is in violation of the Town Code and subject to penalties and sign confiscation.

AGENTS NAME			
REAL ESTATE AGENCY NAME			
MAILING ADDRESS			
PHYSICAL LOCATION OF AGENCY			
BUSINESS PHONE		FAX	
CELL PHONE		EMAIL	

I will  will not  be offering properties in the Town of Millville this year.

I will comply with the provisions of Chapter 90 of the Town of Millville Code entitled "Licenses" which can be found on our website. I swear or affirm under penalty of perjury that all of the information provided on this application is true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TOWN OFFICIAL USE ONLY</b>			
	I - _____	L - _____	
Received By: _____	Amount: \$ _____	Check# : _____	Date: _____
Town Official Approval: _____	Date: _____		